

# EO COMPLAINT PROCESS

Make an informal complaint. Report inappropriate behavior without initiating a full investigation. This may be most appropriate for minor infractions, where the complainant simply wants the behavior stopped

**If you are the complainant**

Call the Equal Opportunity Office to clarify whether an incident or behavior qualifies as an EO or Sexual Harassment complaint  
781-5341, MNTF (E) EOA

**If Behavior Persists**

File a formal written complaint (DA Form 7279-R) with any of the following personnel or agencies. Complaints should be filed within 60 days of the incident-- those filed after 60 days may be pursued at commander's discretion IAW AR 600-20

Equal Opportunity Advisor

Inspector General

Judge Advocate General

Chaplain

Medical Agency

Military Police or Criminal Investigator

**3 Days**

Complaints filed with outside agencies, except those filed with the IG, must be acted upon within three calendar days. Complaints filed with an agency against a member or the chain of command will be referred to the next higher commander in the chain.

**14 Days**

The commander or the investigation officer appointed by the commander have 14 calendar days to investigate the allegations. The commander must meet with the complainant and the alleged perpetrator to discuss the outcome and results. A 30-day extension may be granted from the next-higher commander if circumstances require it. Further extension can be approved only by the first general officer in the chain of command.

**7 Days**

The complainant and the alleged perpetrator have seven calendar days to appeal to the next higher commander if he or she is dissatisfied with the investigation results. That commander has 14 days to complete the investigation. Final decision on complainant rest with the General Court-Martial Authority.

**30-45 Days**

Thirty to 45 days after final decision on the complaint, a follow up assessment is conducted by the equal opportunity advisor on all formal equal opportunity complaints(substantiated or unsubstantiated). A report and recommendation will be submitted to the commander who conducted the investigation.

SOURCE: AR 600-20